

POSITION DESCRIPTION AND REQUIREMENTS OF TRAINEE CANDIDATE	
Business Type	Global Fashion Design Corporation
Location	Manhattan, New York
Length of Placement	3-18 months
Salary	unpaid, credit of \$225.00 for designer clothing after the first 250 hours of work.
Housing	Housing is not provided although employer is willing to help search
Position Description	Candidates will learn basic accounting functions, conduct sales and booking analysis, manage inventories, maintain purchase orders, process invoices, handle UPC catalog maintenance, create shipping documents, special project work.
Requirements	Experience and an educational background in business and or accounting required. Photoshop and Microsoft software knowledge preferred. Must have excellent English communication skills and an interest in the fashion design industry.