

POSITION DESCRIPTION AND REQUIREMENTS OF TRAINEE CANDIDATE	
Business Type	Accounting Intern/Trainee
Location	Delray Beach, Florida
Length of Placement	18 month
Salary	\$3,000-4,300/month depending on qualifications and experience. Opportunity to receive raise pending positive performance review.
Housing	housing is not provided although employer is willing to help search
Position Description	Candidates will assist Finance Department in terms of maintaining daily accounting and billing operations, providing analysis of finance statements, tax returns, and regulatory reports. Intern/Trainees will also be responsible for periodically assessing current accounting operations and offer regular recommendations for improvement and implementation of new financial processes. Candidates will be responsible for identifying, analyzing and implementing cost saving opportunities, monitor changes in termination costs, identify destinations below minimum margins and maintain relationships with carriers and rates reduction requests.
Requirements	Must have at least 3 years professional experience and an educational background/degree in Accounting or Finance, strong Quickbooks, MS, SQL skills, management experience preferred. Candidates with telecom organization experience are encouraged to apply.