

POSITION DESCRIPTION AND REQUIREMENTS OF TRAINEE CANDIDATE	
Business Type	International real estate agency
Location	Manhattan, New York
Length of Placement	12-18 months
Salary	\$1,144.00/month
Housing	Housing is not provided but agency will assist in the search.
Position Description	Training will be focused on shadowing agents in listing appointments, interviewing prospective clients, discussing rental conditions as well as real estate agent training. Participants will learn how to build a client base, market the agency's services, enter and provide a description for listings in the database, review property inquiry requests, check rental availability, perform client follow up and learn real estate bidding and negotiation skills.
Requirements	Must have strong English and Spanish communication skills. Real Estate and or Marketing/Sales experience plus a degree or education in a relevant field preferred.